



NOTICE OF INTENT TO PROVIDE HOME INSTRUCTION

Are you a current or previous Albemarle County Home Instruction parent(s)? ____ Yes ____ No

I am providing notice of my intention to provide home instruction for the child(ren) listed below as provided for by § 22.1-254.1 of the *Code of Virginia* (1950) as amended, in lieu of having them attend school.

School Year: 20____ - 20____

Name(s) of Child(ren)

Date of Birth

Grade Level

School Child(ren) Would
Attend if Enrolled

I wish to be recognized as eligible to provide home instruction by selecting the option indicated and forwarding description of curriculum. (Check one below.)

(I)____ **I have a high school diploma or a higher credential.**

Attach a copy of diploma from high school (or college) or ____ Check if already on file with school division.
Description of Curriculum*

(II)____ **I have the qualifications prescribed by the Board of Education for a teacher.**

Attach a copy of a teaching license or a statement to this effect from the Virginia Department of Education.
Description of Curriculum*

(III)____ **I have provided a program of study or curriculum which is to be delivered through a correspondence course or a distance learning program or in some other manner.**

Attach a notice of acceptance or other evidence of enrollment showing the name and address of the school, the courses in which each child is enrolled, and a description of a program of study or curriculum you will use for home instruction. If you choose to provide a program of study or curriculum in some other manner as specified in the Code, you must submit a copy of that program of study or curriculum to the school division.

(IV)____ **I have attached to this notice a statement which describes why I am able to provide an adequate education for my child(ren). Description of Curriculum***

***Description of Curriculum:** As prescribed in § 22.1-254.1 of the Code of Virginia, I have included or will provide the school division with a list of subjects to be studied during the coming school year and evidence of having met one of the above criteria along with this Notice of Intent by August 15 of each year.

If I begin home instruction after the school year has started, I will submit this Notice as soon as practicable and comply with the other requirements within 30 days of this Notice to the school division.

I understand that by August 1 of next year, I must provide evidence of educational achievement as prescribed in § 22.1-254.1 of the *Code of Virginia* which defines the requirements for home instruction.

I hereby certify that I am the parent or guardian of the child(ren) listed above.

Parent/Guardian Signature

Date

Name and Address:
(Please print or
type)

Telephone

Please return the completed form and all necessary documents to:

Albemarle County Schools, c/o Betsy Agee, 401 McIntire Rd, Suite #333, Charlottesville, VA 22902-4596.