

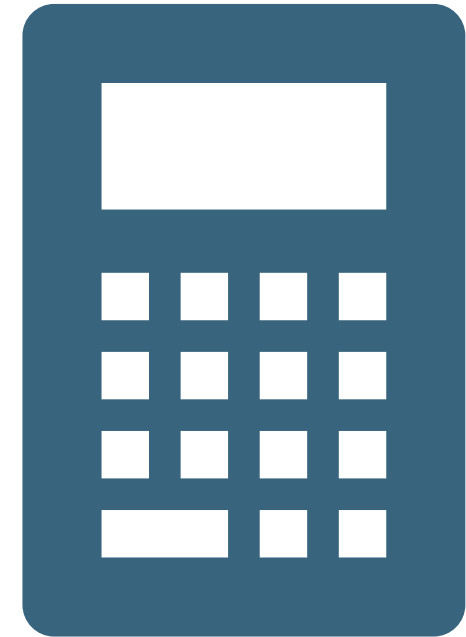
# Payroll Clarity Project

Pay Transition Calculator  
Instructions for 12-Month  
Employees



# Transition Pay Calculator Overview

- The following slides provide instructions on how to use the Pay Transition Calculator as part of your decision-making process related to the Payroll Clarity Project
- The Payroll Clarity changes go into effect beginning January 1, 2022
- The Pay Transition Calculator will provide estimates regarding your take home pay, any deductions, etc., and may be used to assist you in understanding the impacts of the One Time Pay Advance Option



***Disclaimer: These free resources and accompanying materials are provided for informational purposes only. This information should not be considered financial advice and you should consider what resources and analysis may be best for your individual needs.***

# Preparation Steps

- You will need to download the Transition Pay Calculator to your desktop so that you can enter your specific pay data.
  - Click the button labeled for the employee group you belong to
  - This will automatically download the Microsoft Excel file to your device
- You will need to access Greenshades to gather pay data; those instructions start on the next slide.

# Accessing Information for the Calculator

- In order to enter the correct information into the Pay Transition Calculator, you will need to access a paystub in Greenshades.

Access pay statement information

Login to Greenshades

On the right side you should see your most recent paystub. Click the "View Paystub" button

Download or print using the buttons in the top right corner of your pay stub (or note your paystub details)

Use your paystub information to fill out the calculator

County of Albemarle  
Change Company

Log in with account

Email Address

Password

Employee Name Account Settings Sign Out

Google Play

Your Most Recent Paystub

Your most recent direct deposit was on 9/30/21

Net Pay  
**\$2,400**  
YTD: \$24,000

View Paystub

paystub.pdf 1 / 1 80% +

County of Albemarle  
401 MCINTIRE ROAD  
CHARLOTTESVILLE, VA, 22902  
4342965855

Direct Deposit Earnings Statement  
DD #####

| Description        | Rate      | Earnings     |              | Amount     | YTD Amounts  |
|--------------------|-----------|--------------|--------------|------------|--------------|
|                    |           | Pay Date     | Start Period |            |              |
|                    |           | 8/31/2021    | 7/10/2021    |            | 8/31/2021    |
|                    |           | Hours        |              |            |              |
| Base Pay           | \$24.0395 | 173.33       |              | \$4,166.85 | \$33,334.83  |
| Additional Pay     | \$0.00    | 0            |              | \$0.00     | \$0.00       |
| Total:             |           | 173.33       |              | \$4,166.85 | \$33,334.83  |
| Payroll Deductions |           | Taxes        |              |            |              |
| Description        | Amount    | Year To Date | Code         | Amount     | Year To Date |
| Sample Deduction 1 | \$37.50   | \$300.00     | FED          | \$301.86   | \$2,414.88   |
| Sample Deduction 2 | \$37.50   | \$300.00     | SS           | \$258.34   | \$2,066.72   |
| Sample Deduction 3 | \$100.00  | \$800.00     | MED          | \$60.41    | \$483.28     |
|                    |           |              | VA           | \$196.57   | \$1,572.56   |

Open in New Window

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# Sample Paystub and Information

Once you have access to your pay stub, please note the following areas for use with the pay calculator:

- **Monthly Base Pay**
- **Monthly Stipend total\***
- **Deductions**
- **Taxes**

\*A list of qualifying stipends can be found to the right of the sample pay statement found in the second tab of the Pay Transition Calculator. Refer to this list to determine which stipends may be included in calculations to make the paycheck estimate more accurate.

|  |           |   |                  |               |              |
|--|-----------|---|------------------|---------------|--------------|
| County of Albemarle<br>401 MCINTIRE ROAD<br>CHARLOTTESVILLE, VA, 22902<br>4342965855 |           | Direct Deposit Earnings Statement<br>DD ##### |                  |               |              |
|  |           | Pay Date                                      |                  | Start Period  | End Period   |
|  |           | 8/31/2021                                     |                  | 7/10/2021     | 8/31/2021    |
| Earnings   |           |   |                  |               |              |
| Description  | Rate      | Hours   | Amount           | YTD Amounts   |              |
| Base Pay   | \$24.0395 | 173.33  | \$4,166.85       | \$33,334.83   |              |
| Additional Pay   | \$0.00    |   | \$0.00           | \$0.00        |              |
| Sample Stipend 1**   | \$167.00  |   | \$167.00         | \$1,336.00    |              |
| Sample Stipend 2**   | \$50.00   |   | \$50.00          | \$400.00      |              |
| Total:   |           | 173.33  | \$4,383.85       | \$35,070.83   |              |
| Payroll Deductions   |           |   |                  |               |              |
| Description  | Amount    | Year To Date                                  | Code             | Amount        | Year To Date |
| Sample Deduction 1   | \$37.50   | \$300.00                                      | FED              | \$301.86      | \$2,414.88   |
| Sample Deduction 2   | \$37.50   | \$300.00                                      | SS               | \$258.34      | \$2,066.72   |
| Sample Deduction 3   | \$100.00  | \$800.00                                      | MED              | \$60.41       | \$483.28     |
|  |           |   | VA               | \$196.57      | \$1,572.56   |
| Total:   |           | \$175.00                                      | \$1,400.00       | Total:        | \$817.18     |
| Payroll Benefits   |           |   |                  |               |              |
| Description  | Amount    | Year To Date                                  | Net Wage Amounts |               |              |
| Sample Benefit 1   | \$47.77   | \$382.16                                      | Net wages/period |               | \$3,391.67   |
| Sample Benefit 2   | \$201.45  | \$1,611.60                                    | Net wages YTD    |               | \$27,133.39  |
| Total:   |           | \$249.22                                      | \$1,993.76       |               |              |
| Direct Deposit Information   |           |   |                  |               |              |
| Bank   | Account   | Amount  |                  | Miscellaneous |              |
| Bank Name  | #####     | \$3,391.67                                    |                  | Annual Leave  | 90.00        |
|  |           |   |                  | Sick Leave    | 120.00       |
|  |           |   |                  | Employee ID   | 999999       |
|  |           |   |                  |               |              |
| Total:   |           | \$3,391.67                                    |                  |               |              |

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# Transition Pay Calculator—Sample Pay Statement

- Once you have accessed your paystub information, open the Pay Transition Calculator
- Click on the **Sample Pay Statement** tab for a model of a sample pay stub. The model pay statement highlights where to find information to use in the Transition Pay Calculator tab
- A list of qualifying stipends can be found to the right of the sample pay statement. Refer to this list to determine which stipends may be included in calculations to make the paycheck estimate more accurate.

County of Albemarle  
401 MCINTIRE ROAD  
CHARLOTTESVILLE, VA, 22902  
4342965855

DD #####

Pay Date: 8/31/2021  
Start Period: 7/10/2021  
End Period: 8/31/2021

| Description        | Rate      | Hours  | Amount     | YTD Amounts |
|--------------------|-----------|--------|------------|-------------|
| Base Pay           | \$24.0395 | 173.33 | \$4,166.85 | \$33,354.83 |
| Additional Pay     | \$0.00    | 0      | \$0.00     | \$0.00      |
| Sample Stipend 1** | \$167.00  | 0      | \$167.00   | \$1,336.00  |
| Sample Stipend 2** | \$50.00   | 0      | \$50.00    | \$400.00    |
| Total:             |           | 173.33 | \$4,383.85 | \$35,070.83 |

| Description        | Amount   | Year To Date | Code | Amount   | Year To Date |
|--------------------|----------|--------------|------|----------|--------------|
| Sample Deduction 1 | \$37.50  | \$300.00     | FED  | \$301.86 | \$2,414.88   |
| Sample Deduction 2 | \$37.50  | \$300.00     | SS   | \$258.34 | \$4,066.72   |
| Sample Deduction 3 | \$100.00 | \$800.00     | MED  | \$60.41  | \$483.28     |
|                    |          |              | VA   | \$196.57 | \$1,572.56   |
| Total:             | \$175.00 | \$1,400.00   |      | \$817.18 | \$6,537.44   |

| Description      | Amount   | Year To Date |
|------------------|----------|--------------|
| Sample Benefit 1 | \$47.77  | \$382.16     |
| Sample Benefit 2 | \$201.45 | \$1,611.60   |
| Total:           | \$249.22 | \$1,993.76   |

| Bank      | Account | Amount     | Annual Leave       |
|-----------|---------|------------|--------------------|
| Bank Name | #####   | \$3,391.67 | 90.00              |
|           |         |            | Sick Leave 120.00  |
|           |         |            | Employee ID 999999 |
| Total:    |         | \$3,391.67 |                    |

Net wages/period: \$3,391.67  
Net wages YTD: \$27,133.39

Base Pay Monthly Amount  
Stipend Monthly Amount (sum applicable stipend amounts for total)  
Current Monthly Deductions  
Current Monthly Taxes

This is a sample pay statement. Reference the highlighted fields to populate the "Transition Pay Calculator" tab

**\*\*Applicable stipends to include in Stipend Monthly Amount:**  
Academic Leadership Stipend  
Academic Leadership Stipend  
Acting Pay/ Temp Wrk Hghr Class  
AP Intern Program Stipend  
EDEP 3% Incentive  
Extra Class  
NBCT Stipend  
Non-CC Misc. Stipend  
Public Safety ALS  
Public Safety Associates Deg  
Public Safety Bachelors Deg  
Public Safety Detective  
Public Safety DPO  
Public Safety HAZMAT  
Public Safety TRT  
VERIP Stipend

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# Transition Pay Calculator

- Click on the **Transition Pay Calculator** tab
- Enter your paystub data into the cells in the *User Input* section and see your information reflected in the *Pay Calendar* section
- Note that this will give an estimate of future checks – it is not an exact forecast
  - Amounts for taxes and some deductions are percentages of your income and may fluctuate from pay period to pay period because of various additional types of pay. Those fluctuations are not accounted for in this calculator.

| User Input |                            | Pay Calendar |                  |                  |             |                |               |                   |
|------------|----------------------------|--------------|------------------|------------------|-------------|----------------|---------------|-------------------|
|            |                            | Pay Date     | Gross Pay Amount | Total Deductions | Total Taxes | Payback Amount | Take Home Pay | YTD Take Home Pay |
| 1          | Base Pay Monthly Amount    | 1/21/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 2          | Stipend Monthly Amount     | 1/31/2022 *  | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 3          | Current Monthly Deductions | 2/4/2022     | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 4          | Current Monthly Taxes      | 2/18/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 5          | Transition Pay Option      | 3/4/2022     | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 6          |                            | 3/18/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 7          |                            | 4/1/2022     | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 8          |                            | 4/15/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 9          |                            | 4/29/2022 ** | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 10         | Gross Pay Per Period       | 5/13/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 11         | Transition Pay Amount      | 5/27/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 12         | Payback Amount Per Period  | 6/10/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 13         |                            | 6/24/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 14         |                            | 7/8/2022     | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 15         |                            | 7/22/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 16         |                            | 8/5/2022     | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 17         |                            | 8/19/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 18         |                            | 9/2/2022     | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 19         |                            | 9/16/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 20         |                            | 9/30/2022 ** | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 21         |                            | 10/14/2022   | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 22         |                            | 10/28/2022   | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 23         |                            | 11/11/2022   | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 24         |                            | 11/25/2022   | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 25         |                            | 12/9/2022    | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 26         |                            | 12/23/2022   | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |
| 27         |                            | 1/6/2023     | \$ -             | \$ -             | \$ -        | \$ -           | \$ -          | \$ -              |

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# Transition Pay Calculator—Inputs

- Use information from your pay stub to fill out input fields.
  - A. Base Pay Monthly Amount** = Earnings Amount total
  - B. Stipend Monthly Amount** = Base Pay Rate
  - C. Current Monthly Deductions** = Deductions Amount total
  - D. Current Monthly Taxes** = Taxes Amount total
  - E. Transition Pay Option** = Select different options from the drop-down menu to compare results
- Note that this is an estimate – it is not an exact forecast

|   | A                                 | B                    | C |
|---|-----------------------------------|----------------------|---|
| 1 | <b>User Input</b>                 |                      |   |
| 2 | <b>Base Pay Monthly Amount</b>    | A \$3,252.71         |   |
| 3 | <b>Stipend Monthly Amount</b>     | \$ B -               |   |
| 4 | <b>Current Monthly Deductions</b> | \$ C 395.00          |   |
| 5 | <b>Current Monthly Taxes</b>      | \$ D 368.3           |   |
| 6 | <b>Transition Pay Option</b>      | E None               |   |
| 7 |                                   | None                 |   |
| 8 |                                   | One Time Pay Advance |   |

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# Transition Pay Calculator—Results

## 1 One-Time Pay Advance

- Once you have entered your selections, your calculator will display any payback amounts, taxes, and your take home pay based on your selections and whether or not you have chosen to see the One Time Cash Advance option (see examples in the images at right)

The screenshot shows the 'Transition Pay Calculator' with the 'One-Time Pay Advance' option selected. The 'User Input' section shows a base pay of \$3,252.71, stipend of \$0, current monthly deductions of \$395.00, and current monthly taxes of \$368.33. The 'Calculations' section shows a gross pay per period of \$1,501.25, a transition pay amount of \$1,501.25, and a payback amount per period of \$136.48. The 'Pay Calendar' table shows a series of payments from 1/21/2022 to 1/6/2023, with a total take home of \$29,872.5.

| Pay Date     | Gross Pay Amount | Total Deductions | Total Taxes | Payback Amount | Take Home Pay | YTD Take Home Pay |
|--------------|------------------|------------------|-------------|----------------|---------------|-------------------|
| 1/21/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 1,133.75       |
| 1/31/2022 *  | \$ 1,501.25      | \$ -             | \$ -        | \$ -           | \$ 1,501.25   | \$ 2,635.00       |
| 2/4/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ (136.48)    | \$ 997.27     | \$ 3,632.27       |
| 2/18/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ (136.48)    | \$ 997.27     | \$ 4,629.54       |
| 3/4/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ (136.48)    | \$ 997.27     | \$ 5,626.81       |
| 3/18/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ (136.48)    | \$ 997.27     | \$ 6,624.08       |
| 4/1/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ (136.48)    | \$ 997.27     | \$ 7,621.35       |
| 4/15/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ (136.48)    | \$ 997.27     | \$ 8,618.62       |
| 4/29/2022 ** | \$ 1,501.25      | \$ -             | \$ (170.00) | \$ (136.48)    | \$ 1,194.77   | \$ 9,813.39       |
| 5/13/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ (136.48)    | \$ 997.27     | \$ 10,810.66      |
| 5/27/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ (136.48)    | \$ 997.27     | \$ 11,807.93      |
| 6/10/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ (136.48)    | \$ 997.27     | \$ 12,805.20      |
| 6/24/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ (136.48)    | \$ 997.27     | \$ 13,802.47      |
| 7/8/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 14,936.22      |
| 7/22/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 16,070.00      |
| 8/5/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 17,203.75      |
| 8/19/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 18,337.50      |
| 9/2/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 19,471.25      |
| 9/16/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 20,605.00      |
| 9/30/2022 ** | \$ 1,501.25      | \$ -             | \$ (170.00) | \$ -           | \$ 1,331.25   | \$ 21,936.25      |
| 10/14/2022   | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 23,070.00      |
| 10/28/2022   | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 24,203.75      |
| 11/11/2022   | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 25,337.50      |
| 11/25/2022   | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 26,471.25      |
| 12/9/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 27,605.00      |
| 12/23/2022   | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 28,738.75      |
| 1/6/2023     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 29,872.50      |

## 2 No Transition Pay

The screenshot shows the 'Transition Pay Calculator' with the 'No Transition Pay' option selected. The 'User Input' section shows a base pay of \$3,252.71, stipend of \$0, current monthly deductions of \$395.00, and current monthly taxes of \$368.33. The 'Calculations' section shows a gross pay per period of \$1,501.25, a transition pay amount of \$0, and a payback amount per period of \$0. The 'Pay Calendar' table shows a series of payments from 1/21/2022 to 1/6/2023, with a total take home of \$29,872.5.

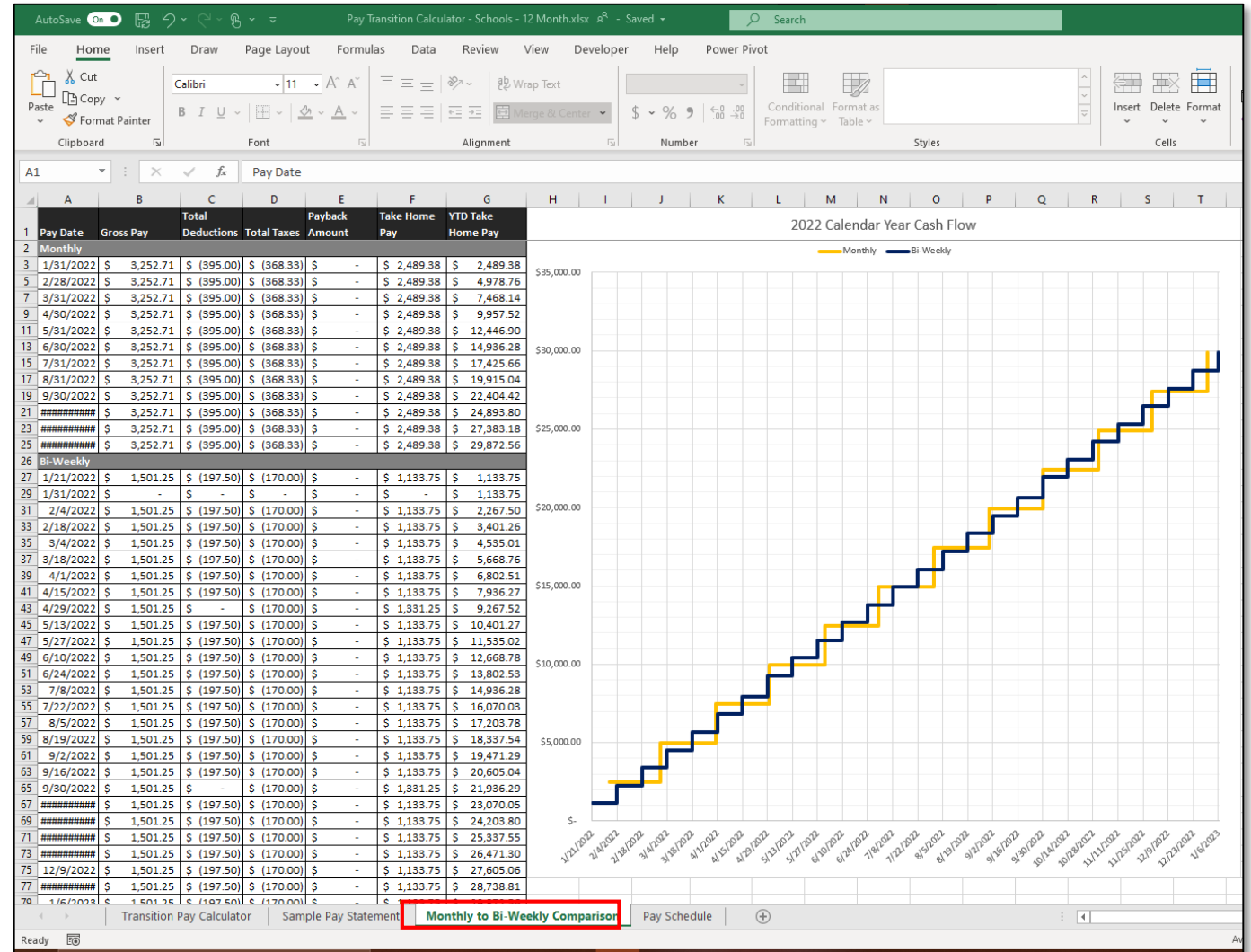
| Pay Date     | Gross Pay Amount | Total Deductions | Total Taxes | Payback Amount | Take Home Pay | YTD Take Home Pay |
|--------------|------------------|------------------|-------------|----------------|---------------|-------------------|
| 1/21/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 1,133.75       |
| 1/31/2022 *  | \$ 1,501.25      | \$ -             | \$ -        | \$ -           | \$ 1,501.25   | \$ 2,635.00       |
| 2/4/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 3,768.75       |
| 2/18/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 4,902.50       |
| 3/4/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 6,036.25       |
| 3/18/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 7,170.00       |
| 4/1/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 8,303.75       |
| 4/15/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 9,437.50       |
| 4/29/2022 ** | \$ 1,501.25      | \$ -             | \$ (170.00) | \$ -           | \$ 1,331.25   | \$ 10,768.75      |
| 5/13/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 11,902.50      |
| 5/27/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 13,036.25      |
| 6/10/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 14,170.00      |
| 6/24/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 15,303.75      |
| 7/8/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 16,437.50      |
| 7/22/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 17,571.25      |
| 8/5/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 18,705.00      |
| 8/19/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 19,838.75      |
| 9/2/2022     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 20,972.50      |
| 9/16/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 22,106.25      |
| 9/30/2022 ** | \$ 1,501.25      | \$ -             | \$ (170.00) | \$ -           | \$ 1,331.25   | \$ 23,437.50      |
| 10/14/2022   | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 24,571.25      |
| 10/28/2022   | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 25,705.00      |
| 11/11/2022   | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 26,838.75      |
| 11/25/2022   | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 27,972.50      |
| 12/9/2022    | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 29,106.25      |
| 12/23/2022   | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 30,240.00      |
| 1/6/2023     | \$ 1,501.25      | \$ (197.50)      | \$ (170.00) | \$ -           | \$ 1,133.75   | \$ 31,373.75      |

**Disclaimer: These free resources and accompanying materials are provided for informational purposes only. This information should not be considered financial advice and you should consider what resources and analysis may be best for your individual needs.**

# Transition Pay Calculator—Paycheck Comparison

- Click on the **Monthly to Bi-Weekly Comparison** tab to see a comparison of monthly checks vs. projected bi-weekly checks
- Note that the bi-weekly projections take the transition pay option selected in the *Transition Pay Calculator* into account
- Please send an email to [PayrollClarityQuestions@albemarle.org](mailto:PayrollClarityQuestions@albemarle.org) if you have any difficulties using the calculator

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# Transition Pay Calculator—Pay Schedule

- Click on the **Pay Schedule** tab to view the Pay Date Calendar for convenient reference

2022 Albemarle County Pay Date Calendar (14-day cycle)

| Pay period start | Pay period end | Payday    |
|------------------|----------------|-----------|
| 1-Jan-22         | 14-Jan-22      | 21-Jan-22 |
| 15-Jan-22        | 28-Jan-22      | 4-Feb-22  |
| 29-Jan-22        | 11-Feb-22      | 18-Feb-22 |
| 12-Feb-22        | 25-Feb-22      | 4-Mar-22  |
| 26-Feb-22        | 11-Mar-22      | 18-Mar-22 |
| 12-Mar-22        | 25-Mar-22      | 1-Apr-22  |
| 26-Mar-22        | 8-Apr-22       | 15-Apr-22 |
| 9-Apr-22         | 22-Apr-22      | 29-Apr-22 |
| 23-Apr-22        | 6-May-22       | 13-May-22 |
| 7-May-22         | 20-May-22      | 27-May-22 |
| 21-May-22        | 3-Jun-22       | 10-Jun-22 |
| 4-Jun-22         | 17-Jun-22      | 24-Jun-22 |
| 18-Jun-22        | 1-Jul-22       | 8-Jul-22  |
| 2-Jul-22         | 15-Jul-22      | 22-Jul-22 |
| 16-Jul-22        | 29-Jul-22      | 5-Aug-22  |
| 30-Jul-22        | 12-Aug-22      | 19-Aug-22 |
| 13-Aug-22        | 26-Aug-22      | 2-Sep-22  |
| 27-Aug-22        | 9-Sep-22       | 16-Sep-22 |
| 10-Sep-22        | 23-Sep-22      | 30-Sep-22 |
| 24-Sep-22        | 7-Oct-22       | 14-Oct-22 |
| 8-Oct-22         | 21-Oct-22      | 28-Oct-22 |
| 22-Oct-22        | 4-Nov-22       | 11-Nov-22 |
| 5-Nov-22         | 18-Nov-22      | 25-Nov-22 |
| 19-Nov-22        | 2-Dec-22       | 9-Dec-22  |
| 3-Dec-22         | 16-Dec-22      | 23-Dec-22 |
| 17-Dec-22        | 30-Dec-22      | 6-Jan-23  |
| 31-Dec-22        | 13-Jan-23      | 20-Jan-23 |