

Quick Instructions for the 2019-20 Household Application for Free-Reduced Price Meals



OR you may also Apply Online →

<http://albemarlechildnutrition.schoolunchapp.com>

Part 1

- ✓ **USE ONE APPLICATION PER HOUSEHOLD.**
- ✓ Complete the information about each child that goes to school.
- ✓ Check box if application is for a Foster Child and **Jump to Part 5**
(If there are other children in the same household who are not foster children, go to Part 2 or Part 4)

Part 2

- ✓ Write the SNAP or TANF number if you receive benefits and **Jump to Part 5**

Part 3

- ✓ Call the ESOL office (434-296-6517) if you are homeless, migrant or runaway.

Part 4

- ✓ List the names of **ALL** adults and **ALL** children living in the house.
- ✓ Write the income of each person listed (before taxes).
- ✓ If the amount last month was more or less than usual, give the usual amount.
- ✓ Next to the amount, write how often it is received. →

W= Weekly
2W= Every 2 weeks
M= Monthly
2M= Twice a month

Part 5

- ✓ Mark Hispanic or not Hispanic **ALSO**
- ✓ Indicate racial identity (you may select more than one)

Part 6

- ✓ Check NO if you do not want information shared with Medicaid or FAMIS.

Part 6b

- ✓ Check other programs you may be interested in. This is only if your school participates in these programs.

Part 7

- ✓ Write the last 4 digits of the social security number OR check the box if you do not have one.
- ✓ **Sign and Date!**

Detailed instructions can be found on the reverse of the application form.

For help in Spanish, call the
ESOL (English for Speakers of Other Languages) office at **434-296-6517**