PVCC Application Directions

I. Go to www.pvcc.edu Check on "Apply Now" (Center left).
   On the right, choose "Apply Online Now".
II. Click on "PVCC's Online Application" under Step 1
   a. Enter the Security Code, choose New User.
   b. Create New Account. Enter Information in boxes with a star. You have to create a username and password. The password must be 7-10 characters long and contain at least one lowercase letter, one uppercase letter, and one number. Write here the username and password (valid for application only) ____________________________
   c. Click Submit & then select Apply

Step 1: Click on Apply Now
   d. On the page that opens up you will be asked to enter the following information:
      Name
      Social Security Number -- you should enter it!! It will save you many headaches in the future.
      If you were not born in the United States of America and do not have a social security number please select I do not wish to provide my SSN at this time.
      Date of Birth
      Which College do you plan to attend- Select Piedmont Virginia Community College
      In what type of classes you will be enrolling- Select Credit
      What Campus will you attend- Select Main Campus
      What Term do you plan to begin classes- 2018 Fall (Select Summer if Fall not available)
      Have you previously attended, applied for admission to, or been employed by any Virginia Community College? Select NO if you never completed the PVCC application or took the VPT test
      Click Save and Continue

Step 2: On the page that opens up you will be asked to enter the following information:
      Primary Phone Number- the best number to reach you
      Mailing Address- your home address
      Current Residence- Select Albemarle
      Have you lived in Virginia your last twelve months? -- Click Yes, If No select where you were living.
      Email Address- the best email address to contact you (if you wish to share it)
      Emergency Contact Information- who we should contact if something were to happen to you
      Employer Name and Number -leave blank
      Click Save and Continue

Step 3: On the page that opens up you will be asked to enter the following information:
      Ethnicity
      Are you Hispanic or Latino?
      What is your Race?
      Gender
      U.S. Citizenship Status- Native means you were born in the United States; If you select Alien-you will need to know your VISA type or your A#. If you do not have this information, select "Not indicated"
      Primary Language
      U.S. Military Status- Select I have never served in the US Military
      Click Save and Continue
Step 4: Educational History: High School information-click Edit High School
Select: High School (Graduated or currently enrolled); Another section will appear: click on High School Details: Click on Select and then Select Virginia within the High School Lookup Page, and then Western Albemarle High School
Since you are still in high school you will need to enter in your Anticipated Graduation Date; Select the month (June) & enter the year of graduation; Select the type of diploma – Standard (even if your diploma is Advanced)
Click Save and Continue
SKIP College/University Information
Complete Family Education Background and Click Save and continue again

Step 5: Educational Goals will open up.
If you are planning to take a Dual Enrollment class, you will select: High School Dual Enroll (041)
If you are graduating this school year, you will see the Educational Goals box and should select the appropriate reason for taking classes at PVCC.
Click Save and Continue

Step 6: In-State Tuition- Domicile Determination Questionnaire
Click Apply—you will then be asked to respond to several questions about you and your parents’ military status and US/Virginia citizenship. THIS IS VERY IMPORTANT! Please be careful when answering.

Submit your application. You will receive a Student SIS ID, your username and password. Take a pic for your phone of all these items. Then confirm that you completed the application by going here.
Your SIS ID number will be needed for everything that has to do for PVCC. You must tell us your ID to prove that you registered as a PVCC student.
You will need your username and password for the class and to request transcripts. You may choose to keep it to yourself but you MUST have it next year...