Cluster: Business, Management & Administration  Pathway: Management

This Career Pathway Plan of Study (based on the Interactive Media Pathway of the Information Technology Career Cluster) can serve as a guide, along with other career planning materials, as learners continue on a career path. Courses listed within this plan are only recommended coursework and should be individualized to meet each learner’s educational and career goals. *This Plan of Study, used for learners at an educational institution, should be customized with course titles and appropriate high school graduation requirements as well as college entrance requirements.

### Graduation Requirements:


<table>
<thead>
<tr>
<th>EDUCATION LEVELS</th>
<th>GRADE</th>
<th>English/Language Arts</th>
<th>Mathematics</th>
<th>Science</th>
<th>Social Studies/Science</th>
<th>Other Required Courses</th>
<th>Recommended Career and Technical Courses</th>
<th>SAMPLE – Occupations Relating to This Pathway:</th>
</tr>
</thead>
<tbody>
<tr>
<td>MIDDLE</td>
<td>7</td>
<td>English 7</td>
<td>Math 7/Algebra I/Geometry</td>
<td>Science 7</td>
<td>History and SS 7</td>
<td>Music/The Arts/CTE</td>
<td>Keyboarding</td>
<td>Management trainee</td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>English 8</td>
<td>Math 8/Algebra I/Geometry/Algebra II</td>
<td>Science 8</td>
<td>History and SS 8</td>
<td>Music/The Arts/CTE</td>
<td>Entrepreneur</td>
<td>Supervisor</td>
</tr>
<tr>
<td>SECONDARY</td>
<td>9</td>
<td>English</td>
<td>Algebra I/Geometry</td>
<td>Earth Science/Biology</td>
<td>World History I</td>
<td>Health &amp; PE I</td>
<td>World Language I/II</td>
<td>Department head</td>
</tr>
<tr>
<td></td>
<td>10</td>
<td>English</td>
<td>Geometry/Algebra II</td>
<td>Biology/Chemistry</td>
<td>World History II</td>
<td>Health &amp; PE II</td>
<td>World Language II/III</td>
<td>Office manager</td>
</tr>
<tr>
<td></td>
<td>11</td>
<td>English</td>
<td>Algebra II/Trig/Math Analysis</td>
<td>Chemistry/Physics</td>
<td>US/VA History</td>
<td>Marketing I Sports,Entertainment Mkt. I</td>
<td>World Language III/IV</td>
<td>Manager of a small business</td>
</tr>
</tbody>
</table>

**Career Assessment:** Virginia View and Kuder

**Dual Enrollment**

List related certifications/credentials approved by VDOE and offered locally:

- Microsoft Office Specialist (MOS)
- National Professional Certification in Customer Service

**Additional Learning Opportunities:**

- CTSO Organization(s):
  - DECA
  - FBLA
  - FCCLA
  - FFA
  - FEA
  - HOSA
  - SkillsUSA
  - TSA

**Work-Based Learning:**

- Career Research
- Cooperative Education
- Internship
- Job Shadowing
- Mentorship
- Service Learning Project
- Student Apprenticeship

**Postsecondary: Placement Assessments such as COMPASS & SAT II**

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**SAMPLE POSTSECONDARY PROGRAMS RELATED TO THIS CAREER PATHWAY**

Individual plans must include locally agreed upon courses at the postsecondary level (See page 2)

- Placement Assessments such as COMPASS & SAT II
- College Entrance Exams such as ACT & SAT
### College: PVCC Major in Business Management: Associate of Applied Science

#### School Division(s): Albemarle County Public Schools

#### Postsecondary Plan of Studies

**Postsecondary:** Placement Assessments such as COMPASS & SAT II

**POSTSECONDARY PLAN OF STUDIES MUST INCLUDE POSTSECONDARY ACADEMIC, CTE, AND OTHER ELECTIVE COURSES APPROPRIATE FOR AN ASSOCIATE DEGREE.**

<table>
<thead>
<tr>
<th>Semester</th>
<th>English</th>
<th>Mathematics</th>
<th>Science</th>
<th>Social Studies</th>
<th>Required Courses or Recommended Electives</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>1st Semester</td>
<td></td>
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<tr>
<td>College Comp I (Eng. 111)</td>
<td>Math 120 Intro to Math Mathematics 164,173</td>
<td>Social Science Elective</td>
<td>ITE 120 Principles of Information Systems</td>
<td>Orientation (SDV 101)</td>
<td>BUS 100 Introduction to Business</td>
</tr>
<tr>
<td>Year 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2nd Semester</td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>English 115-Tech Writing Or English 112 College Composition II</td>
<td></td>
<td></td>
<td>ITE 215 Advanced Computer Applications</td>
<td>MKT 100 Principles of Marketing</td>
<td>BUS 220 Intro To Business Statistics</td>
</tr>
<tr>
<td>Year 2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1st Semester</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>ECO 201 Macroeconomics or ECO 202 Microeconomics</td>
<td>ACC 211 ACC 213 Accounting Lab</td>
<td></td>
<td>Bus 241 Business Law I</td>
<td>Bus 111 Principles of Supervision (or BUS 202 Applied Mgmt. Principles)</td>
<td>Bus 290 Internship or Elective</td>
</tr>
<tr>
<td>Year 2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2nd Semester</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>ACC 212 Principles of Accounting II ACC 214 Accounting Lab II</td>
<td></td>
<td></td>
<td>Bus 208 Quality &amp; Productivity Mgmt. SPD 100 Principles of Public Speaking or Humanities Elective</td>
<td>FIN 215 Financial Management</td>
<td>Bus 290 Internship or Elective</td>
</tr>
</tbody>
</table>

**College courses offered locally in the high school for college credit should be coded: DE (Dual Enrollment) and/or VC (Validated Credit)**

**Related Industry Certifications Available:** Post Secondary

- MCAS – Word 2007
- MCAS – Excel 2007
- MCAS – Access 2007
- MCAS – PP 2007

**Additional Suggested Learning Opportunities:**

**Work-Based Learning:**

- [ ] Cooperative Education
- [ ] Internship
- [ ] Mentorship
- [ ] Job Shadowing
- [ ] Service Learning Project
- [ ] Registered Apprenticeship

Dual Enrollment Credits CC: 18