**AIM-VA (Accessible Instructional Materials Center of Virginia)**

**Who is eligible?**

ONLY students with a documented print disability in their IEP/504 plan (blind/visually impaired, physical disability, reading disability due to organic dysfunction)

1. Student with a current IEP or 504 plan.
2. The need for accessible instructional materials is explicitly stated in the accommodations section of the current IEP or 504 plan.
3. A completed eligibility form is submitted (see below for steps to access service).
   - The form must be certified by a competent medical authority (i.e.: Physician or School Psychologist, see attached form for more details).

See attached AIM-VA Eligibility Quiz for more details on student eligibility

**What is it?**

Students with a documented print disability in their IEP/504 plan have access to accessible textbooks and other instructional materials.

- FREE for qualifying students with an IEP/504 plan
- Students qualifying for AIM-VA automatically qualify for Learning Ally and Bookshare, separate application is **NOT** required.

**Steps to Access Service:**

1. **Special Education/504 case manager** returns completed form to **Katy Compel** (email, courier or fax 972-4157).
   Katy sets up the account and sends case manager the account information for the student

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**Learning Ally**

**Together It’s Possible**

**Learning Ally**

**Who is eligible?**

Students with a visual disability, physical disability, or learning disability that substantially limits the ability to effectively use standard print.

- Must have form completed by a competent authority based on disability area (see attached sheet for qualifications)
- Student does NOT have to have an IEP/504 plan but the competent authority must confirm a disability of vision, physical or learning (see attached criteria sheet)

**What is it?**

Fee-Based service of Audiobooks and support services for qualifying students

**Steps to Access Service:**

1. Member of SBIT team submits the completed form to **Media Center Specialist** at the school.
2. **Medical Center Specialist** at each school sets up the account and sends the SBIT team member the account information for the student.
3. **Media Center Specialist** sends a copy of the completed form to **Nita Collier** (COB Ed Tech)
Accessible Instructional Materials Options

Bookshare

Who is eligible?
Students with a visual disability, physical disability, or learning disability that substantially limits the ability to effectively use standard print.
- Must have form completed by a competent authority based on disability area (see attached sheet for qualifications)
- Student does NOT have to have an IEP/504 plan but the competent authority must confirm a disability of vision, physical or learning (see attached criteria sheet)
  o NOTE: Learning Ally form “proof of disability” is same form used for Bookshare

What is it?
Audiobooks, newspapers, magazines, etc. for qualifying students (FREE for qualifying students)
- Listen to books with high quality text-to-speech voices
- Hear and see highlighted words on screen
- Read with digital braille or enlarged fonts
- Create physical braille or large print
- Read directly from your Internet browser

Steps to Access Service:
1. Member of SBIT team submits the completed form to Media Center Specialist at the school.
2. Medical Center Specialist at each school sets up the account and sends the SBIT team member the account information for the student.
3. Media Center Specialist sends a copy of the completed form to Nita Collier (COB Ed Tech)

Accessible Book Collection

Who is eligible?
Students with a visual disability, physical disability, or learning disability that substantially limits the ability to effectively use standard print.
- Must have form completed by a competent authority based on disability area (see attached sheet for qualifications)
- Student does NOT have to have an IEP/504 plan but the competent authority must confirm a disability of vision, physical or learning

What is it?
High interest/Low Level digital text books

Steps to Access Service:
1. Member of SBIT team submits the completed form to Media Center Specialist at the school.
2. Medical Center Specialist at each school pulls accessible files for each school (the ABC is purchased by school not by student license)
3. Media Center Specialist sends a copy of the completed form to Nita Collier (COB Ed Tech)
Certifier Information

Certifier professional qualifications depend on the nature of the disability. If the reading disability is the result of a learning disability a qualified certifier could be a school learning disability specialist, school psychologist, clinical psychologist, doctor of medicine or osteopathy. In cases of blindness, visual handicap, or physical handicap, certification may be made by doctors of medicine or osteopathy, ophthalmologists, optometrists, registered nurses, therapists, professional staff of hospitals, institutions, and public or welfare agencies. In the absence of any of these a professional librarian may make the certification.

Name ________________________________________________________________
Title ________________________________________________________________
Street __________________________________________________________________
City __________________________ State ________ Zip ________
Phone __________________________ Occupation ______________________________

Indicate the nature of the disability that prevents the applicant reading standard print effectively.

Student Name ____________________________ School____________________ Grade________

____ Blindness / Visual Impairment
____ Learning Disability
____ Other Physical Disability

I certify the existence of a physical basis of the visual, perceptual or other physical disability limiting the applicant’s ability to effectively use standard print, and that I have the professional qualifications to make such a certification.

Signature __________________________________________________________________

Date ____________