ACT
- Does anything need to be modified? (Adjust)
- Have we achieved our intended outcomes and can these changes be integrated into other areas? If so, how? (Adopt)
- Should we abandon the plan in light of new information? (Abandon)
- When will this be evaluated again and by whom?

PLAN
- What needs to be improved?
- What research, data, and/or current conditions support the need for this change?
- What strategic goal does this support?

STUDY
- What has been accomplished at this point?
- What is the evidence of this?
- Are we progressing as anticipated?

DO
- Put your change into action and test out your plan

PLAN
- What do we expect to change as a result of this improvement?
- What specific outcomes need to occur?
- When and how will we measure our progress in implementing this improvement?
- When and how will we evaluate the overall success of this change in achieving the expected outcomes?

PLAN
- Define what is expected to change and how you will know
- Define how and when you will accomplish the change
- Study your progress and results
- Assess current situation and analyze causes

ACT
- Adjust, adopt, or abandon your plan

DO
- Try out the plan

STUDY
- What has been accomplished at this point?
- What is the evidence of this?
- Are we progressing as anticipated?
Define what is expected to change and how you will know.

**PLAN**

- Define how and when you will accomplish the change.
- Try out the plan.
- Study your progress and results.

**DO**

- Adjust, adopt, or abandon your plan.

**ACT**

- Assess current situation and analyze causes.

**STUDY**

- Define what is expected to change and how you will know.